

**ARTS CENTER OF SAINT PETER  
CLAY STUDIO RENTAL AGREEMENT**

Clay Center Studio rental space is available to advanced students who wish to work independently. Rental agreements are subject to approval by the Clay Center Manager. **Rental agreements are subject to termination by the Arts Center if balance due exceeds the equivalent of three months' rent.**

The Clay Center will provide the following:

1. A key for personal entry to the Clay Center (\$40 refundable deposit)
2. Use of pottery wheels, slab roller, wedging tables, glazes, glazing equipment.
3. Two storage shelves.
4. 2,200 cubic inches of bisque & glaze firing per month (approx. 13"x13"x13").
5. Firing at the discretion of the Clay Center Manager (discretion includes space & technical considerations).
6. Monthly invoices reflecting rent, clay (unless paid at the time of purchase), and any additional assessments for extra kiln use, shelf use, or damage.

The Renter agrees to adhere to the following procedures:

1. Contain personal storage to the Renter's own shelves.
2. Before using non-Clay Center glazes or clays, Renter will secure approval in advance from the Clay Center Manager. Replacement of damaged kiln shelves will be at the Renter's cost and will be reflected on the monthly invoice.
3. Renter will place kiln-ready pieces on the bisque or glaze shelves.
4. Renter will remove finished work within one week of glaze firing.
5. Renter will perform clean-up according to procedures posted at [artscentersp.org/about/clay-center](http://artscentersp.org/about/clay-center). Charges may be invoiced per instance of inadequate cleanup.
6. Renter will refrain from using the Clay Center during classes and performances posted at [artscentersp.org](http://artscentersp.org).

The Renter may also participate in the following activities:

1. Biannual throw-a-thons and trim-a-thons for pottery sales to benefit the Arts Center.
2. Contribution of work for sales to benefit the Arts Center (sold at a 70/30 consignment ratio).
3. Suggestions for future classes, workshops, and professional development events to enhance the creative community of the Arts Center. To initiate discussion, contact the Clay Center Manager or Executive Director.

	<u>AC Members</u>	<u>Non-members</u>	
Clay Center Monthly Rental	\$55	\$65 per month (six-month min.)	\$ _____
Clay		\$13 per bag (includes tax)	\$ _____
Additional firings:			
Small Round		\$15 per firing (bisque or glaze)	\$ _____
Large Round		\$20 per firing (bisque or glaze)	\$ _____
Key Deposit	\$40	\$40	\$ _____
(refundable w/in 30 days of rental termination)			
		TOTAL \$	_____

Renter: \_\_\_\_\_

Duration of this rental: \_\_\_\_\_ Key issued? \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail: \_\_\_\_\_

I plan to pay monthly rent via:

- Check   
  Cash   
  PayPal ([artscentersp.org/about/clay-center](http://artscentersp.org/about/clay-center))   
  Direct deposit (see the Executive Director for bank info)
- Barter (cleaning the clay studio \_\_\_\_\_x/week; pugging \_\_\_\_\_x/week; or producing \_\_\_\_\_ Souper Bowls/month)

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Signature of Renter	Date	Signature of Arts Center representative	Date
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